

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT**  
**PERSONNEL COMMITTEE MEETING MINUTES**  
**November 9, 2020**

- I. Old Business
  - A. None to report
  
- II. Approval of Minutes
  - A. Approval of Minutes for October 12, 2020 personnel meeting
  
- III. New Business
  - A. Second Semester Staffing/ [Eagle Online Staffing](#)
    - Elementary- addition of fifth grade long term sub @ BES, restructure of K and special education staff
    - JH- reduction of 1 potentially 2 long term subs
    - HS- continuation of 1 long term sub for Math
  
  - B. Disability Benefits for Melodie May, Director of Extended Day, were approved 9/17/20 by the State Employee Retirement System Board, effective 10/1/20. She must be placed on a 3 year leave of absence beginning with the effective date of 10/1/20.
  
  - C. Approval to change Caitlin Drescher's title from Interim Director of Extended Day to Director of Extended Day. She will remain on a 223 day calendar, and her salary will remain \$55,000/year through the 2020-21 school year.
  
  - D. Approval to increase step by one year for the following teacher:
    - 1) Brewka, Thelma - Seipelt Elementary, Special Education, from 5 to 6, current salary remains unchanged
  
  - E. Approval of Certified Resignation:
    - 1) White, Amanda - Meadowview Elementary, Reading Tutor, effective 10/16/20
  
  - F. Recognition of Patty Price

**ROLL CALL**

G. Approval to hire the following Reading Tutor for 3 hours/day, @ \$25/hour:

1) TBD, Meadowview Elementary (replacement)

***This item was pulled and held until a recommendation is ready to be made***

H. Certified Employees who are on or will be on Family Medical Leave of Absence: FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available. The next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only - no approval needed)**

- 1) Baker, Dana, HS - 12/20/20-3/14/21
- 2) Breuer, Melissa, CLS - 10/6/20-4/1/21
- 3) Davison, Kelcey, HS - 10/1-11/30/20
- 4) Derrick, Alaina, MCM - 7/4-11/25/20
- 5) Hagen, Samantha, JH - 5/7-8/1/21
- 6) Hawk, Adrian, HS - 8/31-12/18/20
- 7) Johnson, Lauren, MDV - 3/6-5/29/21
- 8) Kanney, Juli, HS - 1/6-3/30/21
- 9) Korfhagen, Emily, MPS - 3/8-8/1/21
- 10) Lyden, Shelly, HS - 4/13-8/1/21
- 11) McMahon, Mary, MCM - 1/20-4/14/21
- 12) Meer, Keely, MCM - 11/1/20-??
- 13) Morgan, Lindsay, JH - 11/12-12/1/20
- 14) Nagle, Allison, JH - Intermittent
- 15) Tillson, Sarah, MCM - 10/1/20-3/15/21
- 16) Wright, Kate, BES - 1/10-3/26/21

I. Approval of Family Care Leave of Absence without pay for the following employees: (requires board approval)

- 1) Nicolas, Emily - High School, 9/28-10/23/20
- 2) Young, Amanda - Pattison Elementary, 9/18-10/15/20

J. Approval of Sabbatical Leave for the following certified employee for the second semester of the 2020-21 school year:

- 1) Kasper, Karen - Seipelt Elementary, Art Teacher

## ROLL CALL

K. Approval of the following Exempt Resignation:

- 1) King, Kathy - Administrative Secretary, Food Service, effective 11/20/20 (Contingent upon being rehired as Payroll II Assistant)

- L. Approval of Exempt Hiring Recommendation:
- 1) King, Kathy - Payroll II Assistant, District Office, continuing contract, 230 day contract, \$58,000, effective 11/23/20
- M. Classified Employees who are on or will be on Family Medical Leave of Absence: FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available. The next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only - no approval needed)**
- 1) Bauer, Andrea - HS, 11/24-12/7/20
  - 2) Birkle, Susan - BES, 11/9-11/27/20
  - 3) Gray, Chandler - MDV, 2/28-5/3/21
  - 4) Grilliot, Rebecca - HS, 10/29-11/9/20
  - 5) Hackmeister, Judy - JH, 10/15-12/1/20
  - 6) Long, Annette - MLB, 8/24/20-??
  - 7) VonHolle, Renate - MCM, 12/22/20-mid February
  - 8) Zahn, Mark - District, 9/11/20-??
- N. Approval of Classified Resignations:
- 1) Donovan, Mary - High School, Teacher Aide, effective 11/19/20
  - 2) Steele, Trinisha - Wyoming, Food Service Worker, effective 10/13/20
  - 3) Grubbs, Marsha - Substitute Food Service Worker
- O. Approval of Classified Hiring Recommendations for 2020-21 school year:
- 1) Coffman, Melanie\* - Substitute Food Service Worker
  - 2) Snider, Alexis\* - Substitute Food Service Worker
  - 3) Price, Stephanie\* - Substitute Health Aide
  - 4) Haas, Suzanne\* - Substitute Custodian
  - 5) ***Chaffin, Amy\* - Substitute Health Aide (Added by Jennie Berkley after meeting at request of Patty Price.)***

***All marked with an \* still need paperwork and/or background checks and/or permit.***

## **ROLL CALL**

- P. Approval of Extracurricular Pupil Activity Contract resignations for the 2020-21 school year:
- 1) Uehlein, Kari - High School, Cheerleading, Winter Head Coach

Q. Approval of Athletic/Extracurricular Supplemental Contract Recommendations for the 2020-21 school year:

- 1) Vorhees, Stacie - High School, Cheerleading, Assistant Coach, level 5, experience 0, \$2523

R. Approval of Extracurricular Pupil Activity Contract Recommendations for the 2020-21 school year:

- 1) Brenner, Jennifer - High School, Cheerleading, Winter Head Coach, level 6,  
pay step 2, \$3784
- 2) Whitmore, Zachary\* - High School, Swimming, Assistant Coach, level 8, pay step 1, \$5465
- 3) Ellis, Ryan\* - High School, Winter Drumline, level 8, pay step 0, \$5045

#### **ROLL CALL**

S. Approval of the following Volunteers for the 2020-21 school year:

- 1) Schnegelsberger, Lauren\* - High School, Athletic office intern

#### **ROLL CALL**

***All marked with an \* still need paperwork and/or background checks and/or permit.***

**Next Personnel Meeting is scheduled for December 14, 2020**